

HAZARD INCIDENT

ANNEX

HI-1

BOMB THREATS

Primary Agency: Royal Virgin Islands Police Force

Support Agencies: Department of Disaster Management
VI Fire and Rescue Service
BVI Health Services Authority
Others as needed

Coordinator: Commissioner of Police

General Information:

Bomb threats can come for different reasons. These may include a prank, angry person(s) or terrorist act. All must be taken as a real threat until determined other wise. Training and experience will aid the process in determining the correct response to such a threat.

Concept of Operations:

Determine seriousness of threat and take appropriate actions. Keep responder and community safety a primary concern. Obtain external assistance if needed. Proceed with caution and standard procedures when dealing with explosive device(s). Organize responders and resources. Prioritize assignments by greatest needs and best outcome. Minimize loss of life and injuries. Minimize impact to community. Minimize loss of property. Restore area to normalcy.

Organization:

Unless the NEOC is activated, the Royal Virgin Islands Police will provide the Incident Commander and Operations Chief. An Alert Level 5 and Response Level 1 (See Base Plan 5.2) should be confirmed. DDM will provide support for incident needs. All other support Agencies shall function under the ICS structure established by the IC. General Roles and Responsibilities are covered in BP 7.0.

Actions:

At any disaster, situations will arise that require actions be taken. It is impossible to identify and list all of these actions. The following are actions that have been identified over time and experience. Some were lessons learned, while others are the result of progressive thinking. An effort has been made to organize the actions in an order of importance or reasonable steps to be taken. This does not imply that they must be done in the order listed. In each phase of operations, efforts must be made to identify additional actions that may be required. There will also be the unforeseen situation that will require action by responders. Not all actions will fall on the primary agency to perform. However, the primary agency should coordinate with support agencies to ensure that actions are being addressed. There may be written plans or procedures for some situations that arise, if so, then these plans or procedures should be carefully reviewed for guidance.

Pre-Incident:

- Develop/review plans or guidelines for dealing with specific event (BP 4.1.5, 4.3).
- Develop/review agreements with external resources (BP 12.5).
- Specialized training of personnel for dealing with specific event (BP 4.1.1, 4.1.2, 4.3).
- Develop specialized teams for dealing with specific event (BP 4.1.2, 4.3).
- Procure equipment for dealing with specific event (BP 4.1.2, 4.1.4).
- Department exercises for dealing with specific event (BP 4.1.6).
- Exercises with support agencies for dealing with specific event (BP 4.1.6).
- Maintain resource management (BP 4.1.4)

Incident:

- Complete threat assessment impact assessment as needed (RF-5)
- Activate any relevant plans, guides or teams
- Notify DDM and support agencies
- Establish ICS (RF-1)
- Consider activation of warning system (SF-4, SP-5)
- Activate NEOC if needed (RF-3, SP-14)
- Maintain responders safety
- Maintain Community safety
- Consider possibility of second threat or device
- Address Law and Order and security as needed (RF-6)
- Assure crowd and traffic control
- Complete evacuation assessment and evacuate as needed (RF-4, SP-7, SP-8)
- Assess shelter needs and active shelters as needed (SP-6)
- Request involvement of expert assistance if needed
- Request and coordinate assistance from external sources as needed (SF-2)
- Follow accepted standard procedures for dealing with explosive device(s)
- Complete damage assessment if needed and prioritize needs (RF-5)
- Assign search and rescue duties as needed (RF-7)
- Assign emergency medical care and mass casualty management as needed (RF-2)
- Coordinate information dissemination (SF-15, SP-5, SP-16)
- Continue resource and personnel management

- Complete needed documentation (BP 4.1.10, SP-14)

Post-Incident:

- Complete Investigation
- Conduct Debriefing
- Conduct an Incident Review
- Complete Reports (BP 4.1.10, SP-14)
- Pursue Law Enforcement against criminal action